**Moltex Energy Job Description**

**Job title:** (Senior) Project Manager

**Job location:** Saint John, Canada or Toronto, Canada (If based in Toronto, substantial travel to Saint John will be required.)

**Assignment:** Permanent, full-time

**Position summary:**

The (Senior) Project Manager functions as a business and cross-functional team manager for the development of Moltex Canada’s SSR-W plant key structures, systems and components (SSC). The (Senior) Project Manager ensures the project objectives are harmonised and leads the cross-functional team in the technology development, R&D execution and deployment of the key SSC requirements and deliver superior customer satisfaction.

**Responsibilities:**

* Coordinate cross-functional teams (including Engineering Design, Systems Engineering, Manufacturing, Supply Chain, Regulatory, Quality, Finance, and Marketing) in the project lifecycle for the key SSCs
* Work collaboratively with the Engineering Design Lead to ensure the successful delivery of engineering projects
* Develop the plan and coordinate the overall project work including R&D break down structure and integrated master schedule to deliver projects on-time in accordance with internal and external market requirements
* Support the development of project management best practices, processes, and continuous improvement initiatives
* Work with functional management to obtain and manage appropriate staffing levels for the project
* Identify project risks and develop risk management plans and mitigation strategies to address these risks
* Develop critical path analyses to manage project critical paths and to identify means to accelerate timelines, reduce costs, and/or mitigate risks
* Interact with key stakeholders, including customers, regulators, suppliers, and partners to ensure the successful execution of the project
* Coordinate and lead key technical design reviews and business gate reviews with the Moltex Technical Committee
* Any other assigned duties

**Competencies and skills:**

* Self-motivated, self-starter
* Ability to work well in a team environment
* Good verbal and written communication skills
* Ability to multi-task with exceptional organizational skills
* Ability to function in a dynamic environment with changing requirements and priorities
* Provide effective leadership through direct communication and cooperative work with customers
* Ability to interpret customer needs and to develop project requirements

**Qualifications:**

* Bachelors of Science degree in Engineering or related field required.
* Masters of Business Administration (MBA) and/or Project Management Professional (PMP) Certification desired.
* 2-10 years of related technical experience and/or training and a proven track record of project or technical leadership.
* Specific experience with chemical processing, power generation, or other large industrial products desired.

**Renumeration:**

* Negotiable depending on experience
* 50% comprehensive medical plan
* 20 days vacation