



Finance Manager, Canada

Position summary

Moltex's Finance Manager, Canada will manage the growing finance team for Moltex Energy Canada Inc. The successful candidate will report to the Chief Financial Officer (CFO), who is based in the UK and manages the existing local team comprised of an outsourced accounting function and an office manager ~50% dedicated to finance.

This is a new role within the finance team, with further hires expected over the next 12-18 months. The Finance Manager, Canada will have input into future hires.

The key areas of responsibilities of the finance team are:

- Financial reporting
- Management reporting
- Accounting and audits
- Project cost reporting
- Cash flow forecasting/modelling

Responsibilities

- Assemble accurate, timely and insightful management reports for the Canadian management team (monthly) and Board of Directors (quarterly)
- Oversee accounting issues locally, escalating to the CFO only when appropriate
- Manage the annual audit process
- Manage the monthly budgetary process with project leads, accumulating them into a corporate forecast/budget
- Maintain the financial models for prospective investors

Skills, qualifications & experience

- Must be a chartered accountant or equivalent
- 3 to 5 years experience with management reporting
- Strong working knowledge of Microsoft Office Suite, especially Excel
- Financial modelling experience
- Excellent communication and interpersonal skills
- Excellent time management and organizational skills
- Detail-oriented with the ability to work in a calm manner while quickly responding to changing priorities
- Ability to work independently and as part of a team

Position: Finance Manager, Canada

Status: Permanent, full-time

Location: Saint John, NB Canada

Reports to: Chief Financial Officer

Apply: Please submit a resume and cover letter to careers@moltexenergy.com and indicate the job title in the subject line.



What Moltex offers...

Moltex boasts a diverse team of professionals collaborating daily across time zones. For those on board, it is going to be a challenging and rewarding journey. The office is in the city centre with various nearby amenities. Moltex employees have access to a full range of benefits including:

- Paid vacation and personal days
- Flexible work environment
- Learning and development resources
- Excellent growth opportunities
- Optional compressed work week
- Medical, dental and vision
- 13 statutory and other holidays
- Complimentary refreshments

Moltex is an equal opportunity employer. Moltex prides itself in having a team that promotes diversity, inclusion, leadership, mindfulness, high initiative, energy and passion.