

Position Description – (Senior) Project Manager



Number	Revision
FORM-02-009	00

Reports to: Project Director, SSR-W

Number of Incumbent(s): tbc

POSITION SUMMARY

The (Senior) Project Manager functions as a business and cross-functional team manager for the development of Moltex Canada’s SSR-W plant key structures, systems and components (SSC). The (Senior) Project Manager ensures the project objectives are harmonised and leads the cross-functional team in the technology development, R&D execution and deployment of the key SSC requirements and deliver superior customer satisfaction.

This position can be in Toronto, Ontario or Saint John, New Brunswick, Canada. Extensive travel to Saint John would be required for a Toronto based role.

RESPONSIBILITIES

- Coordinate cross-functional teams (including Engineering Design, Systems Engineering, Manufacturing, Supply Chain, Regulatory, Quality, Finance, and Marketing) in the project lifecycle for the key SSCs
- Work collaboratively with the Engineering Design Lead to ensure the successful delivery of engineering projects
- Develop the plan and coordinate the overall project work including R&D break down structure and integrated master schedule to deliver projects on-time in accordance with internal and external market requirements
- Support the development of project management best practices, processes, and continuous improvement initiatives
- Work with functional management to obtain and manage appropriate staffing levels for the project
- Identify project risks and develop risk management plans and mitigation strategies to address these risks
- Develop critical path analyses to manage project critical paths and to identify means to accelerate timelines, reduce costs, and/or mitigate risks
- Interact with key stakeholders, including customers, regulators, suppliers, and partners to ensure the successful execution of the project
- Coordinate and lead key technical design reviews and business gate reviews with the Moltex Technical Committee
- Any other assigned duties

COMPETENCIES AND SKILLS

- Self-motivated, self-starter
- Ability to work well in a team environment

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- Good verbal and written communication skills
- Ability to multi-task with exceptional organizational skills
- Ability to function in a dynamic environment with changing requirements and priorities
- Provide effective leadership through direct communication and cooperative work with customers
- Ability to interpret customer needs and to develop project requirements

Qualifications

- Bachelors of Science degree in Engineering or related field required.
- Masters of Business Administration (MBA) and/or Project Management Professional (PMP) Certification desired.
- 2-10 years of related technical experience and/or training and a proven track record of project or technical leadership.
- Specific experience with chemical processing, power generation, or other large industrial products desired.

DURATION

- Permanent / Full Time

REMUNERATION

- tbc depending on experience
- 50% comprehensive medical plan included
- 20 days vacation